

**Formal Peer Review of 1<sup>st</sup> submission of Scientific Process Proposals (10% of your overall grade)**

- 1) Title of the proposal you are reviewing
- 2) Summary Paragraph (< 100 words)
  - a. Write a one-paragraph summary of the research proposal. This paragraph ensures that you understand the project.
- 3) Line By Line
  - a. Use line numbers to identify specific strengths and weaknesses within the text.
    - i. For example, "line 32 – there is a typo – change turkey to turkeys."
    - ii. For example, "line 52 – I love this example."
- 4) Strengths (< 200 words)
  - a. Summary outlining the strengths of the proposal
    - i. Revisit the peer review guidelines to identify strengths of the proposal.
- 5) Weaknesses (< 200 words)
  - a. Summary outlining the weakness of the proposal
    - a. Revisit the peer review guidelines to identify weaknesses of the proposal.
- 6) Overall assessment (< 100 words)
  - a. Does the proposal warrant funding?
  - b. Please Score/Rank your proposals from 1 to 4 (4=Excellent—no revision needed, 3= Good –minor revisions needed, 2 = OK – Major revisions needed, 1 = NOT Good – research question vague and major revisions needed)
  - c. Include a brief justification for your ranking that clarifies the strengths and weaknesses of the proposal
  
- 7) Please upload to ANGEL your TWO reviews as one file on or before Wednesday , March 24th
- 8) Bring hardcopy of the two reviews respective proposals to the Funding panel meetings

Piece of advice – Use the above headings in your formal peer review.